

Sage International Charter School

2016-2017 School Calendar

August 2016						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2016						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2016						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2016						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2017						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2017						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

May 2017						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2017						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2017						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

10 First Day for teachers
15 First Day of School for students

September

5 Labor Day / no school

October

3 - 7 Fall Break / no school

November

21 - 25 Thanksgiving Break / no school

December

19 - Jan 2 Holiday Break / no school

January

3 School Resumes
16 Martin Luther King Day / no school

February

20 - 24 Winter Break / no school

March

April

17 - 21 Spring Break / no school

May

29 Memorial Day Holiday / no school

June

8 Last day for Seniors
9 Senior Graduation
15 Last Day of School for students/1/2 day
16 Last Day for Teachers

SAGE INTERNATIONAL SCHOOL OF BOISE INSTRUCTION POLICY



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NOTE: Sage International School did not adopt policies for the Board. Even though most of the board polices are covered in Sage’s Bylaws, the Sage Administrative staff has included 5 new board policies that add to the existing Bylaws.

1000 SERIES—BOARD OF DIRECTORS

Continuity of the Board

Legal Status and Operation – Policy 1000

School Board Elections – **Below items covered in Bylaws:**

- Membership
- Appointment of Directors
- Taking Office
- Oath of Office
- Resignation
- Vacancies

Organization and Government of the Board

Board of Directors Powers and Duties Operation – Policy 1200

The remaining items covered in Bylaws:

- Annual Organization Meeting
- Qualifications, Terms, and Duties of Board Officers
- Clerk
- Duties of the Treasurer
- Duties of Individual Directors
- Committees
- Charter Revocation/Dissolution – **covered in bylaws and charter**

Governance

- Charter School Policy – **covered in bylaws**
- Continuous Improvement Planning – Policy 1315**

Principals of Operations

School Board Use of Electronic Mail and Social Media – Policy 1405

Board-Executive Director Relationship – Policy 1410

- Director Expenses – **covered in bylaws**
- Director Insurance - **covered in bylaws**

Board Meetings and Board Meeting Procedures – **Below items covered in Bylaws:**

- Board Meetings
- Board of Directors Meeting Procedure
- Public Participation in Board Meeting
- Request to Appear Before the Board
- Records Available to Public
- Record Request Form

Board Ethics, Growth and Development – **Below items covered in Bylaws:**

- Code of Ethics for Directors
- Conflict of Interest

Sage International School

THE BOARD OF DIRECTORS

1000

Legal Status and Operation

The Board of Directors of the Sage International School is the governmental entity established by the State of Idaho to plan and direct all aspects of Sage International School's operations to the end that students shall have ample opportunity to achieve their individual and collective learning needs and to provide a thorough system of education.

Sage International School in its corporate capacity may sue and be sued and may acquire, hold, and convey real and personal property necessary to its establishment, extension and existence. Sage International School shall have authority to issue negotiable coupon bonds and incur such other debt, in the amounts and manner, as prescribed by law.

The policies and the bylaws of the Board define the organization of the Board and the manner of conducting its official business. The Board's operating policies are those that the Board adopts from time to time to facilitate the performance of its responsibilities.

Legal Reference:	I.C. § 33-301	School Districts Bodies Corporate
	I.C. § 33-305	Naming and numbering School Districts
	I.C. § 33-511	Maintenance of Schools
	I.C. § 33-512	Governance of Schools
	I.C. § 33-1612	Thorough System of Public Schools

Policy History:
Adopted on:

Sage International School

THE BOARD OF DIRECTORS

1200

School Board Powers and Duties

This Board has the powers and duties attributed to it by the Constitution and laws of the State of Idaho. This includes the power of the Board as a whole to adopt policies. Policies established by the Board will be carried out by the Executive Director or designee or others as may be determined by the Board. The Board shall concern itself primarily with broad questions of policy rather than with administrative details. The application of policies is an administrative task to be performed by the Executive Director and Administrative Staff and who shall be held responsible for the effective administration and supervision of the entire school system.

The Board will establish the educational policies for Sage International School and will determine the personnel policies of the school system. The Board will employ professional school administrators to manage the school system and employ necessary personnel.

The Board will have the responsibility of dispersing and accounting for funds to support the school system, including the physical plant and necessary equipment. The Board will be responsible for having financial records audited annually.

Legal Reference: I.C. § 33-313 Trustee Zones
 I.C. § 33-501 Board of Trustees
 I.C. § 33-506 Organization and Government of Board of Trustees
 I.C. § 33-511 Maintenance of Schools
 I.C. § 33-512 Governance of Schools
 I.C. § 67-2341 Open Public Meetings – Definitions

Policy History:

Adopted on:

Sage International School

THE BOARD OF DIRECTORS

1315

Continuous Improvement Planning

The Board of Directors shall create a collaborative continuous improvement plan designed to improve student achievement in Sage International School, assess and prioritize needs, and measure outcomes. The Board shall work with the Executive Director to engage students, parents, teachers, and community members as appropriate in the planning process.

The plan shall:

1. Be data driven, specifically in student outcomes, and shall include, but not be limited to analysis of demographic data, student achievement and growth data, graduation rates, and college and career readiness;
2. Set clear and measurable targets based on student outcomes;
3. Include a clearly developed and articulated vision and mission; and
4. Include key indicators for monitoring performance; and
5. Include a report of progress toward the previous year's improvement goals.

The Board may engage in planning training to assist in the process and the development of the plan. Qualified planning training may be reimbursable by the State through the process outlined in Idaho State Board of Education rule.

The Board shall continuously monitor progress towards the targets for student outcomes included in the plan by using relevant data to measure growth. Such progress shall be included in the Board's annual evaluation of the Executive Director.

The plan shall be made available to the public by being posted on Sage International School's website. The plan must be reviewed, updated annually, and posted no later than October 1 each year.

Cross Reference: 1645 Board Development Opportunities
 4130 Public Access to District Website

Legal Reference: I.C. § 33-320 Continuous Improvement Plan and Training
 IDAPA 08.02.01.801 Planning and Training

Policy History:

Adopted on:

Sage International School

THE BOARD OF DIRECTORS

1405

School Board Use of Electronic Mail and Social Media

Use of electronic mail (e-mail) by members of the Board will conform to the same standards of judgment, propriety, and ethics as other forms of School Board-related communication. Board members will comply with the following guidelines when using e-mail in the conduct of Board responsibilities:

1. The Board will not use e-mail, communications via social media, or other electronic communications as a substitute for deliberations or voting at Board meetings or for other communications or business properly confined to Board meetings.
2. Board members will be aware that e-mail and e-mail attachments received or prepared for use in Board business or containing information relating to Board business (regardless of whether sent or received on a school owned computer or personally owned computer) may be regarded as public records, which may be inspected by any person upon request, unless otherwise made confidential by law.
3. Board members will note that individual postings made to social media sites should be considered carefully in light of how they would reflect on the poster, the Board of Directors, and Sage International School. Opinions on a social networking website have the potential to be disseminated far beyond the speaker's desire or intention, and could undermine the public perception of fitness of the individual to serve students' interests. Individual Board member postings are an act of the individual and are not an act of the Board.
4. Board members will avoid reference to confidential information about employees, students, or other matters in e-mail communications, because of the risk of improper disclosure or unsecure websites. Board members will comply with the same standards as school employees with regard to confidential information.

Definitions

"Deliberation" is defined as the receipt or exchange of information or opinion relating to a decision, but shall not include informal or impromptu discussions of a general nature which do not specifically relate to a matter then pending before the public agency for decision.

Legal Reference: I.C. § 9-337 Public Writings *et. seq.*

I.C. § 67-2341(2) Open Public Meetings

Definitions Cowles Pub. Co. v. Kootenai Co. Bd. of County Commissioners 144 Idaho 259 (2007).

Policy History:

Adopted on:

Sage International School

THE BOARD OF DIRECTORS

1410

Board-Executive Director Relationship

The successful operation of schools requires a close, effective working relationship between the Board and the Executive Director. The Board-Executive Director relationship is based on mutual respect for their complementary roles. The relationship requires clear communication of expectations regarding the duties and responsibilities of both the Board and Executive Director, as well as trust, good will, and candor.

It is the policy of the Board of Directors to recognize and maintain the distinction between those activities which are appropriate to the Board of Directors as the legislative governing body of Sage International School and those administrative activities which are to be performed by the Executive Director of Sage and his or her staff in the exercise of administrative authority. The Board hires, evaluates, and seeks the recommendations of the Executive Director as Sage International School's chief executive officer. The Board adopts policies necessary to provide the general direction for Sage International School and to encourage achievement of District goals, and appraises and evaluates these policies. The Executive Director develops plans, programs, and procedures needed to implement the policies and directs Sage International School's day-to-day operations.

The Executive Director of Sage International School will be the executive officer of the Board of Directors and the administrative head of all divisions and departments of the school system. The Executive Director is directly responsible to the Board for the execution of its policies, for the faithful and efficient observance of its rules by all employees throughout the system, and for the enforcement of all provisions of the law relating to the operation of the schools. As the legally designated governing body, the Board retains authority within Sage International School. The Executive Director is the Board's professional advisor to whom the Board delegates executive responsibility.

The Executive Director shall act as the authorized representative of Sage International School whenever such is required.

The Board shall conduct an annual, written formal evaluation of the work of the Executive Director.

Cross Reference: Policy 6100 Executive Director – Duties and Authorities
Policy 6100P Board/Executive Director Relations

Legal Reference: I.C. § 33-506 Organization and Government of Board of Trustees
I.C. § 33-513 Professional Personnel

Policy History:

Adopted on:

SAGE INTERNATIONAL SCHOOL OF BOISE NON-INSTRUCTIONAL POLICY



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(This form should be reviewed annually and revised as necessary; submit to Principal)

NAME OF THE PROPOSED CLUB: Frisbee Team

CLUB MEETING DATES AND TIMES:

Tuesdays & Thursdays from 4-5:30 & Fridays from 12-2

CLUB MEETING LOCATION: Ann Morrison Park

FACULTY SPONSOR: Ms. Hegge

PARENT VOLUNTEER/ HEAD COACH: Chris Ode & Eric Elliot

CLUB MEMBERSHIP REQUIREMENTS:

Participation in games & practices

PROPOSED CLUB LEADERSHIP STRUCTURE:

Coaches

RISK MANAGEMENT ASSESSMENT OF THE PROPOSED CLUB ACTIVITIES:

We have medical forms filled out for BUSY

WHAT ARE THE PURPOSES AND GOALS OF THE CLUB?

To encourage fraternity and healthy competition between students.

WHAT ARE THE RESPONSIBILITIES OF THE CLUB MEMBERS?

Show up to games & practices regularly and play their best

TEAM REQUIREMENTS: To be an active team member, you must:

have paid two fees to USA Ultimate & BUSY as well as a medical release form(s)

STUDENTS MUST PROVIDE:

Cleats & attendance

WHAT TRAINING IS TO BE REQUIRED OF CLUB MEMBERS? ARE THERE MINIMAL KNOWLEDGE REQUIREMENTS? HOW WILL THESE BE TESTED?

HOW ARE TRAINING AND TEST RESULTS DOCUMENTED AND MAINTAINED?

We keep stats on everyone during games. You must attend practices as often as you can. You can't be a jiffy dog on the field, or a jerk.

WHAT ARE THE RESPONSIBILITIES OF THE FACULTY OR SCHOOL APPOINTED SPONSOR?

Communication as needed

WHAT SPECIAL TRAINING OR EDUCATION IS REQUIRED OF THE FACULTY OR SCHOOL STAFF SPONSOR? ARE THEY CERTIFIED THROUGH A RECOGNIZED ORGANIZATION?

none

WHAT SAFETY RULES ARE NECESSARY TO CONDUCT CLUB ACTIVITIES MINIMIZING HAZARDS AND EXPOSURES TO CLUB MEMBERS, SCHOOL STAFF MEMBERS, AND SCHOOL PROPERTY?

You have to wear cleats (not barefoot) and we call fouls to minimize injury. Also, you can't be a crybaby; you will inevitably get a little hurt.

WHAT SAFETY EQUIPMENT IS NEEDED? WHO IS TO PROVIDE THIS EQUIPMENT? HOW IS THE EQUIPMENT TO BE INSPECTED AND TESTED?

none

WHAT EMERGENCY RESPONSE PROCEDURES ARE NECESSARY BASED UPON THE INHERENT RISKS OF THE CLUB ACTIVITIES? AS AN EXAMPLE; FIRST-AID, AND EMERGENCY COMMUNICATION?

There's a first-aid kit on hand at all times for players
ARE PARENT CONSENT FORMS REQUIRED? IF SO, WHERE ARE THE RECORDS MAINTAINED?

Yes, if you're a minor. USA Ultimate & BUSY have those.
ARE THERE ANTICIPATED DUES?

Yes. \$34.50 to USA Ultimate for membership
and \$40 to BUSY for a jersey and a disc.

SAGE INTERNATIONAL SCHOOL OF BOISE

TREASURERS REPORT

FOR THE PERIOD ENDED FEBRUARY 29, 2016

1. **CURRENT ASSETS:** At February 29, 2016 the School had \$1,284,391 in cash.
2. **CURRENT LIABILITIES:** At February 29, 2016 the School had no liabilities.
3. **FUND BALANCE:** At February 29, 2016 the Schools total fund balance was \$1,284,391. These are funds available for future operations of the various funds. The fund balance is broken down as follows:
 - a. General Fund = \$956,951
 - b. Capital Projects = \$9,725
 - c. Albertsons Fund = \$368,910
 - d. Total other Govt Fund \$(51,195)
4. **REVENUE:** Revenue for the period ended February 29, 2016 was \$4,761,646. We are 67% of the way through the year and we have collected 78% of our budgeted revenue.
5. **EXPENSES:** Expenses for the period ended February 29, 2016 was \$3,661,468. We are 67% of the way through the year and we have spent 61% of our budgeted expenses.
6. **OTHER HIGHLIGHTS:**
 - a. No specific expense category appeared to be trending over budget in a material way.

Sage International School of Boise Dashboard (FY15)

Student Achievement

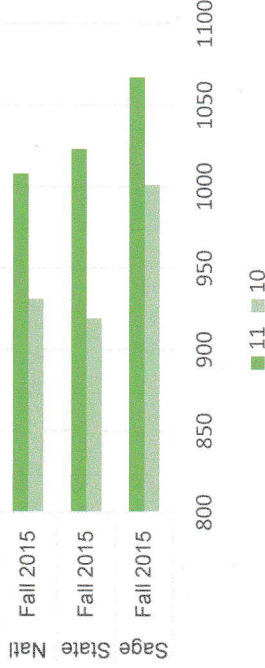
2015-16 IRI Data

(Benchmark Percentages)

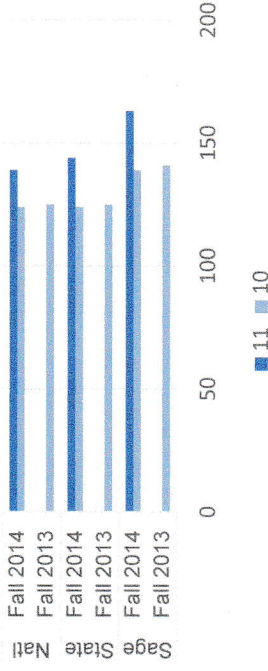
	Fall	Winter	Target Goal*
K	84.8%	84.8%	60%
1	62.1%	77.3%	70%
2	77.8%	81.9%	80%
3	84.6%	91.0%	85%

* as determined by the SDE

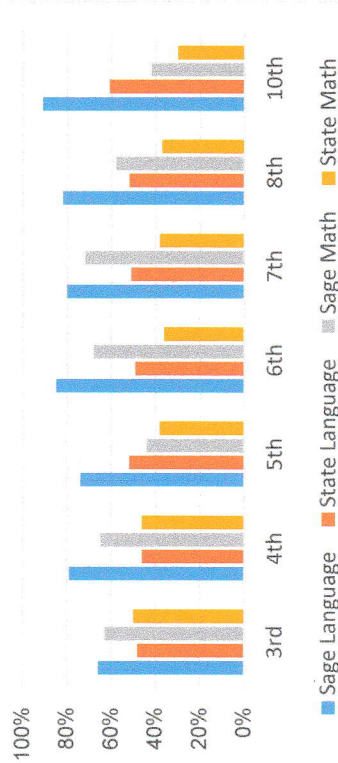
PSAT Scores Fall 2015



PSAT Scores 2013 and 2014



2015 ISAT



OECD/PISA - Spring 2015

Tested: 15 yr old students	Reading	Math	Science
Shanghai China (top rated)	570	613	580
Sage	556	526	562
USA	498	481	487

Surveys

Student Survey of Teachers- 2015
(Ranges: Low 202-269; Ave 270-338; High 339-398)

Sage Scores: Elem-270; MS-300; HS-318

Employees & Students

	2013-14	2014-15	2015-16
Employees			
# Employees	48	70	77
% Retention	89%	85%	84%
Students			
Enrollment	548	844	934
% Retention	93.5%	96%	90%

Financials

Cash	\$1,284,391	Revenue	\$4,761,646
Expenses	\$3,811,631	Mind the Gap	\$95,000

Parent Satisfaction Survey

Q: Satisfied With My Student's Teacher	Responses	
	Satisfied	Dissatisfied
Spring 2015	91%	9%
Fall 2015	89%	11%

Teacher Satisfaction Survey

Q: I Feel Valued at Sage	Responses	
	Satisfied	Dissatisfied
Spring 2015	75%	25%
Fall 2015	74%	26%